How to Create Journal Alerts

Your Gale Cengage Learning e-resources provide a tool that lets you "subscribe" to your favorite magazines/journals. *Journal Alerts* let you know when new issues of a publication are added to your e-resources. This step-by-step guide will explain how to set up Journal Alerts.

STEP 1: Access your library's Gale database menu.

STEP 2: Click the **Select All checkbox** to select all available cross-searchable databases. This will ensure that you all publications are available when setting up your Journal Alert.

STEP 3: Click the **Continue** button.

STEP 4: Select **Publication Search**.

STEP 5: Enter the name of the publication you'd like to set up a journal alert for.

STEP 6: Select the correct publication from the results list.

STEP 7: This is the Publication Details page; it gives you some information about the publication as well as gives access to current and past issues. There's a Tools box to the right with a **Create Journal Alert link**. Click that link.

STEP 8: Fill in the form with your **e-mail address** and select **Frequency: Daily**; this will ensure that as soon as the new issue is available you'll be notified.

If you use an RSS aggregator, you can set up an RRS Feed alert with the URL provided.

STEP 9: Click the **Submit** button. You'll receive a confirmation that your Journal Alert has been created and you're done! Repeat with as many Journal Alerts as you like!